**MINUTES**

**Meeting:** SSPG Term 1 2014  
**Date:** Monday, 17 February 2014  
**Time:** 6.00pm to 6.55pm  
**Location:** Senior School Centre KM11

**DETAILS**

1.0 WELCOME BY GROUP LEADERS ANN IBBOTSON AND ANNE VAN VEEEN  
Special guests Mrs Nikki Wyse Head of Senior School, Mrs Andrea Pryor Deputy Head of Senior School, Mrs Sally Egan Director of Improvement Strategy, Mrs Annie Norfor Smith Community Relations and Event Co-ordinator were welcomed to the meeting.

1.1 ATTENDANCE AND APOLOGIES  
**Present:** Rebecca Pearce, Anne van Veen, Jospehine Jang, Jane Girling-Butler, Sam Walls, Diana Ng, Tim Morris, Anne Morris, Patricia Bryant, Mano Wijetilaka, Bruce Jackson, Brad Montgomery, Jenny Johnston, Ann Ibbotson, Amy Kaar, Brett Johnson, Dale Johnson, Monica Cohsa, Jane Glover, Corinne Hayes, Marianthe Markson, Linda Li, Michael De Santa, Alison De Santa, Mike Reid, Stephanie Lang, Lynette Clout, Greg Catlin, John Kippen, Michelle Dutkienicz, Sukhi Bansal, Debi Thornton, April Palfreyman, Wendy King, Frances Wylie, Linda Chen, Yu Chen, Ghauri Aggarwal, Anusha Mohotti, Mandy Bray, Kerri Panos, Archana Hegde, Rebecca Schlierz, Simone Tamanaha, Jennifer Macourt, Bill Dixon, Martin O’Brien, Genieve Anderson, Neil Anderson, Vijay Gupte, Jaya Gupte, Jill Wood  
**By invitation:** Mrs Nikki Wyse Head of Senior School, Mrs Andrea Pryor Deputy Head of Senior School, Mrs Sally Egan Director of Improvement Strategy, Mrs Annie Norfor Smith Community Relations and Event Co-ordinator  
**Apologies:** Tracey Seigler

1.2 ACCEPTANCE OF PREVIOUS MINUTES AND BUSINESS ARISING FROM MINUTES  
The minutes were accepted as a true record of the meeting. No issues or correspondence have been received.  
**Moved:** Anne van Veen  
**Seconded:** Rebecca Pearce

2.0 DIRECTOR OF IMPROVEMENT STRATEGY, MRS SALLY EGAN. PERSONALISED LEARNING GOALS  
As the Director of Improvement Strategy, Sally needs to ensure *Pymble* maintains a standard of excellence in education. Sally works with Principal, Vicki Waters and the Executive to ensure they deliver on the *Toward 2020* strategy.

One of the pillars of *Toward 2020* is personalised education. The College pledges to know, guide and support each student. They want to add value to what is currently done to ensure each student develops learning goals. A tracking system of students now enables staff to
track a student’s progress, her co-curricular activities, determine if there has been a dip in her learning/results. Staff are also able to find, monitor and assist those students who are getting the same results year-in-year-out and determine how to move that students marks.

Staff are also conscious of emphasising to students the need to reflect. Students are all very busy but they need to stop, breathe a little, and reflect on what their learning looks like, sounds and feels like right now. They are educating the girls that they can’t move forward if they don’t stop and come to terms with how they learn. They are asking girls to articulate their learning and they best way they learn.

They have advised students to look at their previous years report, reflect on that report and on the assessment remarks – the feedback from staff. This will assist the girls with the next task whether it is oral or written.

Staff have also highlighted to the students that they need to be persistent with their effort rather than setting goals based on achieving a certain mark. They need to focus on what they need to do and how they are going to get to achieving their goals before they think about the actual raw mark they want.

Girls are developing ‘smart goals’ this year which are recorded in their diary. The goals are: Specific / Measurable / Attainable / Realistic – Relevant / Timely.

These goals will be accountable, measured, discussed, and written in their diaries so parents and staff can reflect on these goals with the girls.

**3.0 HEAD OF SENIOR SCHOOL, MRS NIKKI WYSE**

Nikki welcomed parents to the evening and the Year 11 parents to the Senior School. Nikki advised that Year 11 students have fitted seamlessly in to the SSC and while the Year 11 girls were away at camp, Year 12 had the chance to establish their routines and get themselves organised.

**3.0a DEPUTY HEAD OF SENIOR SCHOOL, MRS ANDREA PRYOR**

Andrea talked about the theme in the SSC which is community. An initiative which started last year was CHOOSEDAY which resulted after some students who attended a seminar about empowerment revealed they didn’t feel empowered. Staff decided the girls needed choices as with choice comes empowerment. So began the idea that staff would lead an activity that they like to do in their spare time to show the girls how vital balance and downtime are to their studies. Activities include card games, board games, tai chi, ceramics, outdoor games, current affairs, film appreciation, poetry and art.

When the students were surveyed at the end of 2013 it was CHOOSEDAY that was the highlight of the year – seeing staff in a different light and appreciating the importance of balance and down-time.
## 4.0 UPCOMING EVENTS FOR YEAR 11 AND YEAR 12

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event Description</th>
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<tbody>
<tr>
<td>SSPG Monday 10 Mar</td>
<td>10.00am to 11.30am</td>
<td>Year 11 Morning Tea</td>
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<tr>
<td>SSPG Wednesday 12 Mar</td>
<td>10.00am to 11.30am</td>
<td>Year 12 Morning Tea</td>
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<tr>
<td>SSPG Thursday 3 Apr</td>
<td>6.30pm to 9.00pm</td>
<td>Years 11 and 12 Mother Daughter Movie and Dessert Night</td>
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<td>SSPG Tuesday 6 May</td>
<td>8.30am to 9.30am</td>
<td>SSPG Term 2 Meeting</td>
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<td>SSPG Friday 23 May</td>
<td>7.00am to 8.10am</td>
<td>Years 11 and 12 Father Daughter Breakfast</td>
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<td>SSPG Tuesday 22 Jul</td>
<td>8.30am to 9.30am</td>
<td>SSPG Term 3 Meeting</td>
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<td>SSPG Friday 5 Sep</td>
<td>7.30pm to 10.30pm</td>
<td>Year 11 Formal</td>
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<td>SSPG Thursday 18 Sep</td>
<td>7.00pm to 11.00pm</td>
<td>Year 12 Valedictory Dinner</td>
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<td>SSPG Monday 13 Oct</td>
<td>6.30pm to 7.30pm</td>
<td>SSPG Term 4 Meeting</td>
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## 5.0 CARE AND SUPPORT, MRS JIL WOOD

The idea behind Care and Support is to take advantage of the College community so we can support each other. The easiest and most practical way is to help with family meals. If you know a family who needs help let Andrea Pryor or Jil know and they can organise meals, afternoon and lunch snacks. Providers always take in to account allergies, food preferences and assistance can be provided for as long or as little time as required, whatever the family needs.

The process is confidential, no one knows who they are helping, Only Andrea and Jil are aware of who is receiving assistance for logistical reasons. Jil pick up and drops off all food at a time that is convenient for families,

It’s not a big commitment; you make be required to make a meal once a term or once a month.

Please contact Andrea if you would like to help.

### 6.0 MEETING CLOSE AND REFRESHMENTS at 6.55pm